

## Officer Non Key Executive Decision

<b>Relevant Chief Officer (Decision Maker):</b>	John Blackledge, Director of Community and Environmental Services
<b>Relevant Cabinet Member (for consultation purposes):</b>	Councillor Cain, Cabinet Secretary (Resilient Communities)
<b>Report Author (Officer name and title):</b>	Kate Faulkner, Corporate Procurement and Project Officer
<b>Implementation Date of Decision:</b>	1 July 2017

### THE PROVISION OF FROZEN FOOD TO BLACKPOOL COUNCIL

#### 1.0 Purpose of the report:

1.1 To seek approval for the appointment of Trevors Foodservice to deliver frozen food to Blackpool Council's schools and other Council sites.

#### 2.0 Recommendation(s):

2.1 To approve the appointment of Trevors Foodservice to deliver the frozen food contract in Blackpool.

#### 3.0 Reasons for recommendation(s):

3.1 Trevors Foodservice provided the most economically advantageous tender.

3.2a Is the recommendation contrary to a plan or strategy adopted or approved by the Council? No

3.2b Is the recommendation in accordance with the Council's approved budget? Yes

3.3 Other alternative options to be considered:

None.

#### 4.0 Council Priority:

4.1 The relevant Council Priority is: "The economy: Maximising growth and opportunity across Blackpool"

## **5.0 Background Information**

5.1 A one stage (Open) OJEU tender was undertaken and published on the council's electronic portal (The Chest).

Four companies expressed an interest in delivering the contract. However, two companies opted out of the process, prior to the closing date.

Trevors Foodservice and Foodservice Options (on behalf of Hopwells) submitted bids, with Trevors Foodservice providing the most economically advantageous tender.

Trevors Foodservice is located in Blackpool and currently delivers the groceries contract and is therefore familiar with all delivery locations, delivery times, kitchen staff, etc.

5.2 Does the information submitted include any exempt information? No

## **5.3 List of Appendices:**

None.

## **6.0 Legal considerations:**

6.1 The project is in line with the Contract Procedure Rules and authority has been sought from the Head of Procurement.

## **7.0 Human Resources considerations:**

7.1 TUPE did not form part of this process.

## **8.0 Equalities considerations:**

8.1 None.

## **9.0 Financial considerations:**

9.1 The value of the contract is approximately £700,000 (for 4 years - £175,000 per year).

## **10.0 Risk management considerations:**

10.1 None.

**11.0 Ethical considerations:**

11.1 None.

**12.0 Internal/ External Consultation undertaken:**

12.1 None.

**13.0 Decision of Chief Officer**

13.1 To approve the appointment of Trevors Foodservice.

**14.0 Reasons for the Decision of the Chief Officer**

14.1 Trevors Foodservice provided the most economically advantageous tender.